Cheat Sheet 5: Speaking

Task	Preparation	Speaking
1. Giving Advice	30 s	90 s
2. Talking about a Personal Experience	30 s	60 s
3. Describing a Scene	30 s	60 s
4. Making Predictions	30 s	60 s
5. Comparing and Persuading	60 s to choose, then 60 s	60 s
6. Dealing with a Difficult Situation	60 s	60 s
7. Expressing Opinions	30 s	90 s
8. Describing an Unusual Situation	30 s	60 s

How it works: the preparation timer counts down, you hear "Start speaking now", and the recording starts by itself. When the time ends, the test moves on.

Task	Simple structure
1	Greet, show you understand, 3 or 4 pieces of advice with reasons, encouraging close
2	When and where, what happened in order, how you felt, what you learned
3	The whole scene in one sentence, then move around the picture, then an overall impression
4	3 to 5 predictions, each linked to something you can see
5	Choose in Part 1; in Part 2 praise the new option, then compare and show yours is better
6	Choose one of two people; polite opening, explain, apologize or understand, offer a solution, check
7	Clear opinion, reason 1 with example, reason 2 with example, restate
8	Why you are calling, shape and size, colour and material, details, a question for the listener

Five rules: use all the preparation time (key words, not sentences); start right away; opening, points, closing; talk to the person in the task; do not stop for a mistake ("I mean...").

Fill at least three quarters of the time. Being cut off mid-sentence is fine.

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